



FSK10113 Certificate I in Access for Vocational Pathways

Course Information

This course is designed for individuals who require reading, writing, oral communication and learning skills support to access a vocational learning pathway. It is designed to improve entry level digital technology and employability skills to help people start on their pathway to employment or further study.

Prerequisites

No previous qualifications necessary.

Paying for the course:

The College can offer Smart and Skilled funding for this qualification for eligible learners. Student fees under this program range from \$0 to \$240 if unemployed. There is no cost if the student is indigenous or has a disability whether employed or unemployed. Subsidies also apply to students who are currently working however the student fee component is higher. Please check the student fee with the College.

- For those students who are not eligible for a Smart and Skilled subsidy the course is priced at \$1200 and can be paid for in weekly, fortnightly or monthly instalments after payment of an initial deposit. A payment plan can be organised with College staff.
- This course is approved by Centrelink as a full time course and supplementary assistance may be available in accordance with your individual circumstances. Please enquire further with Centrelink.

Course Delivery

- The course will be delivered over approximately 45 weeks with up to 2 x 2 hr sessions per week. Besides attendance there can be homework activities and/or work experience. This will require an estimated 4 hrs/week.
- You will have some access to computers during class time and can use College computers when a training room is available.
- You will be provided with training and assessment material for each unit.

Please note: the hours above are a guide only as we are happy to discuss individual learning needs and develop a program specifically to meet those needs.

Assessment

- There are no exams.
- Your competency (knowledge and skills) is assessed through
 - Completion of set assignments
 - Observation of practical tasks
- You are required to submit assessment tasks on time as instructed by the tutor.

Course Packaging rules

Students are required to complete 11 units, 7 Core units and 4 electives. The College confers with industry and referral organisations to select the electives offered. Electives may be changed to meet specific needs.

| National Unit Code | Unit Title | Status core/ elective |
|--------------------|---|-----------------------|
| FSKLRG04 | Use basis strategies for work related learning | C |
| FSKDIG01 | Use digital technology for basic workplace tasks | C |
| FSKNUM03 | Use whole numbers and money up to one thousand for work | C |
| FSKOCM02 | Engage in basic spoken exchanges at work | C |
| FSKRDG04 | Read and respond to basic workplace information | C |
| FSKWTG03 | Write basic workplace information | C |
| FSKNUM04 | Locate, compare and use highly familiar measurements for work | C |
| BSBCMM101 | Apply basic communication skills | E |
| FSKRDG03 | Read and respond to basic workplace instructions | E |
| FSKRDG02 | Read and respond to basic workplace signs and symbols | E |
| ICTICT104 | Use digital devices | E |

Pathways

Students who successfully complete this course will have the literacy skills to enrol in Certificate III level courses.

Student Support

Under Student Support provisions you may approach the trainer at any time for additional support or discussion, and programmed support may be offered in groups or individually. We also offer a variety of support for people with specialised learning needs. Please let us know if you have any LLN or other needs and we can discuss arrangements to provide you with support in your studies.

Delivery Arrangements

| | | | |
|-------------------|----------------|----------------------|--|
| Tutors Appointed | Gladys Bailey | Course Co-ordinators | Josh Livermore Barbara Carroll |
| Course start date | Flexible entry | Course finish date | Six months from commencement - extended time for flexible exit |

If you have any further questions, please do not hesitate to contact the College on (02) 6672 6005 or reception.mcc@bigpond.com

For more information go to [Student Information on our website](#)

This training is subsidized by the NSW State Government

<https://smartandskilled.nsw.gov.au/>

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